

**Job Title:** Mobile Maintenance Tire Mechanic  
**Department:** Mobile Maintenance  
**Reports To:** Mobile Maintenance Supervisor  
**FLSA Status:** Non-Exempt  
**Creation Date:** 7/12/2018  
**Revision Date:** 7/12/2018



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## **POSITION SUMMARY**

Responsible for tire--wheel replacement and repair for all rubber tired equipment.

## **SAFETY, HEALTH & ENVIRONMENTAL RESPONSIBILITIES AND ACCOUNTABILITIES**

*Include, but are not limited to:*

All Hecla personnel shall strive to achieve best practice in safety and health, and assist in the control of incidents, injuries and loss. Duties include, but are not limited to:

- Complying with all necessary requirements put in place to prevent incidents, injuries or losses;
- Ensuring the safety and health of themselves and others in the workplace by being responsible for their actions and taking due care while performing their work;
- Identifying, eliminating, and reporting hazards as soon as practicable;
- Reporting incidents and accidents as soon as practicable;
- Disclosing all information regarding incidents and cooperating in incident investigations;
- Assisting in the resolution of health and safety matters in a positive and timely manner;
- Using and maintaining PPE;
- Providing suggestions for improving work processes;
- Assisting Management by supporting change to achieve desired targets;
- Ensuring that plant and equipment operate within their safe working limits;
- Ensuring that correct equipment is used for the job;
- Participating in risk assessment methodology;
- Participating in safety initiatives;
- Receiving training and instruction as required; and
- Maintaining good housekeeping standards.

## **ESSENTIAL FUNCTIONS**

- Experience in tire repair methods and evaluation of tire and wheel condition.
- Assessments of tire and wheel failure for cause.
- Recommends tire and wheel types for a variety of mobile equipment.
- Track tire, wheel life and schedule replacements.
- Proper selection of tire chains applications.
- Knowledge of all multi piece tire and wheel applications.

## **Procurement:**

- Maintain warehouse stock in conjunction with warehouse personnel and handle maintenance procurement as needed.
- Cost control and reporting, budgeting, backlogs, vendor support.
- Maintain critical spares, consignments and parts listings.
- Monitor and review standards and performance guidelines, including predictive/conditions monitoring programs and applications.
- Coordinate with operations, engineering, and outside services for maintenance and system upgrades.
- Preventive maintenance performance:
- Maintain and track tire scheduling using Ellipse/SAP and data base.
- Maintain all safety/environmental oriented pm certifications and schedules.
- Advise on maintenance and operations procedures.
- Demonstrates good basic mechanical skills and able to assist mechanics with equipment repairs.
- Able to perform basic metal cutting and welding.

Other duties may be assigned.

## QUALIFICATIONS

### Education Requirements

High School/ Trade School or equivalent.

### Experience

1-4 years experience in off road tires is preferred. Previous mining experience is preferred.

## PHYSICAL DEMANDS

While performing the duties of this job, employees may be frequently required to stand, walk or sit for extended periods of time; use hand and fingers to handle or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; regularly required to talk and hear. The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 75 pounds. Specific vision requirements for this job include close vision, distance vision, and the ability to adjust focus.

Strength	Frequency			Weight/ Force	Side	Parameters			
	Occ	Freq	Cons			From	To		
Walking Incline	X				One Hand & Either	10% grade	15% grade		
Balance (Uneven Surfaces)	X				One Hand & Either	Level surfaces	Unlevel surfaces		
Lifting - 1" Air Gun	X			22 lb	Two Hands	Floor	Shoulder		
Lifting - Brake Shoes	X			34.8 lb	Two Hands	0 in	38 in		
Lifting - fire extinguisher	X			35 lb	Two Hands	Floor	Shoulder		
Lifting - Wilden 8	X			66.2 lb	Two Hands	0 in	42 in		
Lifting - Tool Box	X			76.8 lb	Two Hands	0 in	54 in		
Lifting - D8 Battery	X			112.2 lb	Two Hands	0 in	50 in		
Lifting - Drifter	X			140 lb	Two Hands	Floor	Elbow/Chest		
Lifting - Scaling Bar		X		9 lb	Two Hands	Floor	Shoulder		
	Occ	Freq	Cons	Weight	Side	Distance			
Carrying - 1" Air Gun	X			22 lb	Two Hands	20 ft			
Carrying - Brake Shoes	X			34.8 lb	Two Hands	20 ft			
Carrying - Fire Extinguisher	X			35 lb	Two Hands	50 ft			
Carrying - Wilden 8	X			66.2 lb	Two Hands	20 ft			
Carrying - Tool Box	X			76.8 lb	Two Hands	20 ft			
Carrying - Scaling Bar		X		9 lb	Two Hands	50 ft			
	Occ	Freq	Cons	Force	Side	Height	Rotation	Grip Pattern	Hand Spread
Pushing - Welding Cart	X			67.7 lb	Two Hands	46 in	Pronated	Cylinder	12 in
Pushing - Hand Cart	X			81.6 lb	Two Hands	46 in	Neutral	Cylinder	22 in
Pulling - Welding Cart	X			39.2 lb	Two Hands	48 in	Pronated	Cylinder	14 in
Pulling - Hose on Ground	X			65 lb	Two Hands	Elbow/Chest	Neutral	Cylinder	
Pulling - Welding Cart	X			70.5 lb	Two Hands	46 in	Pronated	Cylinder	12 in
Pulling - Hose on Jumbo Drill	X			85.5 lb	Two Hands	62 in	Neutral	Cylinder	
Pulling - Hand Cart	X			94.8 lb	Two Hands	46 in	Neutral	Cylinder	22 in

Pulling - 55 Gallon Drum of Crushed Filters	X			117.7 lb	Two Hands	34 in	Pronated	Hook	
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## Other Physical Demands

### Vision - Constant:

- Able to judge distances and spatial relationships to avoid accidents while driving and walking underground
- Have clarity of vision while operating machinery, reading gauges, and placing tools
- Have clarity of vision for distances while navigating within the mine and access roads efficiently and safely
- Able to adjust varying points of reference while safely navigating the terrain, maintaining awareness of traffic, and operating tools and machinery
- Able to identify vehicles, machinery, and people in peripheral vision

### Speaking - Occasional:

- Able to clearly communicate with co-workers and supervisors on the radio and in person

### Hearing - Occasional:

- Must wear hearing protection while working in the mine

## WORK ENVIRONMENT & JOB SCHEDULE

Employees may be frequently exposed to underground work environments; outside weather conditions, wet and/or humid conditions; extreme cold, extreme heat, potentially hazardous wildlife; moving mechanical parts; high precarious places; fumes or airborne particles, toxic or caustic chemicals; risk of electrical shock; explosives and vibration. The noise level in most work environments is usually very loud. This position may occasionally require work on nights or weekends.

## ABOUT US

### Greens Creek

The Greens Creek Mine, located on Admiralty Island, 18 miles south of Juneau, is an underground polymetallic mine employing approximately 425 people. The mine is owned and operated by Hecla Mining Company, headquartered in Coeur d'Alene, Idaho. Established in 1891, Hecla has a rich history as a distinguished and respected precious metals producer. Winner of numerous safety and environmental awards, Greens Creek is seeking new team members committed to professional growth and success.

### Community

Juneau, Alaska's capital, is the third largest city in the state. Like Alaska, Juneau is full of contrasts, a sophisticated cosmopolitan city in the heart of the Tongass National Forest. Nestled at the base of mountains overlooking the Gastineau Channel, Juneau is surrounded by intercoastal waterways, lush rain forests, rugged mountainsides, and awe-inspiring glaciers. This small city has it all, the adventure of the "last frontier" as well as a good education system, year-round cultural and sports activities, a wide variety of entertainment, world class fishing and wildlife viewing, temperate weather, and a strong sense of community. Juneau is rich in mining history and Greens Creek is proud to contribute to that heritage by operating in a safe and environmentally responsible manner.

### Compensation & Benefits

Hecla Greens Creek offers competitive pay based on experience and an excellent low-cost benefits package for medical, prescription, dental, and vision insurance as well as other coverages such as disability coverage and life insurance. Retirement benefits include a pension plan and 401(k) with company match.

## APPLICATIONS & RESUMES

Applicants must possess current authorization to work in the United States. Resumes are welcome but **must be attached to an application form**. Applications are available at the Juneau Job Center or <http://www.hecla-mining.com/careers/>. Completed applications should be forwarded to:

**Juneau Job Center  
10002 Glacier Hwy #200  
Juneau, Alaska 99801  
Phone: 907.465.4562  
Fax: 907.465.2984**

**Hecla Greens Creek is an Equal Opportunity Employer.  
Please visit Hecla's website at [www.hecla-mining.com](http://www.hecla-mining.com)  
and our recruiting page at  
<http://www.hecla-mining.com/careers/>**

**ACKNOWLEDGMENT**

I have received my job description and understand I will be evaluated on the requirements of the Heavy Diesel Mobile Maintenance Mechanic position.

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Signature and Date

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Printed Name