

Hecla Lucky Friday Mine is recruiting individuals who embrace advances in technology and who are looking for an opportunity to be part of a collaborative team.

### **MAINTENANCE PLANNER – UNDERGROUND FIXED PLANT**

#### **SUMMARY**

The Maintenance Planner – Underground Fixed Plant is a key member of the maintenance team, responsible for developing and implementing daily, weekly, and monthly schedules for maintenance activities in support of the maintenance and production goals for the Lucky Friday.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES – Other duties may be assigned.**

- Follow and promote the Lucky Friday Maintenance Work Management Process.
- Work with team members to build and maintain accurate Plans / Work Scopes.
- Develop and implement accurate resource levelled schedules for all maintenance activities.
- Manage and update, as required, the 3-year shutdown schedule.
- Manage all aspects of the IFS Computerized Maintenance Management System (CMMS).
  - IFS Master Data and perform Master Data entry as needed.
  - Manage the suitability and relevance of the Maintenance Tactics (PM's).
  - The Underground Fixed Plant Asset Hierarchy.
  - Maintain and monitor the accuracy and integrity of the Maintenance Work Order System
- Monitor and maintain the maintenance activity and report both Leading and Lagging Maintenance KPI's and cost KPI's. Develop additional reports as required.
- Manage minor capital projects related to maintenance as needed.
- Develop and maintain currency of effective preventive, predictive, and breakdown maintenance procedures.
- Work with warehouse personnel on warranty issues and core recovery.
- Monitor the suitability of the parts inventory.
- Maintain component information on all equipment for warranty tracking and other purposes.
- Execute strategies for improving maintenance performance, including training, PM development, and the maintenance and development of computer-based maintenance management systems.
- Assist the Maintenance Supervisor with budgeting for the maintenance department.
- Monitor maintenance costs and identify and explain variances to the budget.
- Work with the Reliability Engineer to identify chronic and impending equipment issues.
- Initiate formal Root Cause Analysis (RCA) on chronic or high business risk failures.
- Participate in Risk Assessment activities as required.
- Check accuracy and provision of all required paperwork, including shift reports, requests for materials, timecards, etc.
- Attends meetings as required, including training and department meetings.
- Supervise contract and/or temporary hire employees as required.

#### **QUALIFICATIONS**

Post high-school degree in a related field, or Journeyman Certification, or an equivalent combination of education and experience.

Prior experience setting up, using, and maintaining computerized maintenance management systems (CMMS) required. Experience with IFS preferred.

Minimum 3 years of experience in planning maintenance activities.

Minimum 5 years of experience in maintenance.

Experience in a mining environment preferred.

Good understanding of Underground Fixed Plant maintenance, related to hoisting systems, conveyor systems, pumping systems and compressors preferred.

Must be computer literate and proficient in Excel.

**About Hecla and the Lucky Friday Mine**

The Lucky Friday Mine is a deep underground silver, lead, and zinc mine located one mile east of the town of Mullan in the Coeur d'Alene Mining District in northern Idaho. The Lucky Friday has been owned and operated by Hecla Mining Company, headquartered in Coeur d'Alene, Idaho, since 1958. Established in 1891 in one of the world's most prolific silver-producing districts, northern Idaho's Silver Valley, Hecla Mining Company's rich history of mining has distinguished it as a respected precious metals producer. Hecla is the oldest U.S.-based precious metals mining company in North America and the largest producer of silver in the U.S. Headquartered in Coeur d'Alene, Idaho, with a sister office in Vancouver, B.C., our international, publicly traded company is over 125 years old.

Hecla Limited, Lucky Friday Mine is pleased to offer competitive compensation commensurate with education and experience, and a comprehensive benefits program that includes health & welfare, income protection, paid time off and retirement plans for employees, including medical, dental, and vision coverage for eligible dependents.

Interested candidates must possess authorization to work in the United States. Applications and/or resumes may be sent via e-mail to [resume@hecla-mining.com](mailto:resume@hecla-mining.com), faxed to 208.545.3327, or mailed to:

Human Resources  
Hecla Limited, Lucky Friday Mine  
P.O. Box 31  
Mullan, ID 83846

Hecla Limited, Lucky Friday Mine is an Equal Opportunity Employer  
Visit our website at [www.hecla-mining.com](http://www.hecla-mining.com) for more information about Hecla and the Lucky Friday Mine.